



CASH FOR KIDS DAY GRANT FUND

Cash for Kids Day Grants are available to organisations and service providers who support children who have a genuine need for support and are suffering from disadvantage due to poverty, ongoing impact of the pandemic and increases in the cost of living.

Grants will be £35 per child for items that support children and young people's physical and mental well-being. Items we will consider funding include food, clothing, household fuel and well-being packs. This list is not exhaustive, and consideration will be given to applications that aim to improve physical and mental well-being and have the required supporting documentation.

Cash for Kids reserve the right to amend the grant amount of £35 per child at any time.

Applications on behalf of children must be made by a recognised referral source such as professionals within a governing body (e.g., social services, GP, teacher etc.) from a registered charity or community organisation with a formal constitution / governance document.

Individuals / families cannot self-refer or apply directly for support.

Applications will be filled on a first come first served basis to the best of our ability. We reserve the right to reduce the number of children on the application for any of the following reasons:

- If there is a shortfall in funds
- To support organisations that have a different geographical spread across our transmission area
- If we believe the number of children on the application is excessive

Recipients must live **in Northern Ireland.**

Before applying please ensure your organisation can meet the following eligibility criteria:

- Organisations nominating families **MUST** be able to guarantee to Cash for Kids that they require financial support at the point of application.
- You have confirmed that the child/children you are requesting support for have not been referred to the Cash for Kids Day fund by any other organisation.
- Organisations / individuals nominating families **MUST** be aware of the individual family financial circumstances and confirm that they need the grant.
- The family **MUST** be struggling to meet the financial requirements to feed their children, heat their

home and afford the basic essentials or needs.

Once your application has been received, you will be held in a queue. Please be patient when awaiting confirmation that your grant has been approved, as Cash for Kids rely entirely on donations and therefore, we must ensure we have available funds before we can approve and distribute.

We will grant in the following ways:

- Our Cash for Kids Day fund is in place to support families who are suffering from disadvantage due to poverty, ongoing impact of the pandemic or increase in the cost of living.
- We will grant to organisations who can support these families. We allow professionals applying to use their discretion how best to fulfil the poverty gap being experienced by families.
- Cash for Kids would advise you provide support in the form of household fuel vouchers, food parcels, food vouchers, toiletries, clothing, health, and well-being packs etc. Charities and professionals will be expected to deliver the support to the families at their discretion to fill the most pressing need for the family they are applying for.
- Funds will only be released to the representative of the governing body / charity making the application as per the application form. The governing body / charity must be equipped to deliver the funds appropriately to the children it is intended for.

Distributing Grants

- As the organisation/ individual nominating, you are responsible for ensuring that the grant is used to benefit the child.
- Knowledge of each family and their circumstances should determine what method of grant payment is most suitable for that family - vouchers, food parcels, food voucher, toiletries, clothing, health and well-being packs etc.
- Families should be made aware that the grant has come from Cash for Kids.
- Grants are non-transferable and should only be distributed to the children accepted on the submission.
- All evidence relating to the application process and distribution of grants must be kept for audit purposes and can be uploaded onto the Grants portal.
- Cash for Kids will audit a sample of grantees and this information must be available. Information must be held on file for 6 years by organisations.

Completing the Application

- All sections must be completed.
- Ensure that staff members and area teams are aware that only the nominated contact should liaise with the Cash for Kids team.
- Once the application has been submitted you are unable to make any changes, so please ensure your application is completed correctly before submission.
- Each staff member that nominates a child must read the Conditions of Grant.

Please ensure the bank details are correct when making the submission and that they match exactly with the bank statement / paying in slip provided.

Conditions of Cash for Kids Day Grant Fund

- All monies should be used for the purposes detailed in your application and confirmation email.
- Once you have submitted your application you are not able to make any changes.
- The monitoring and evaluation process should be uploaded to the grant portal and completed

within

- 6 months. This may take the form of a bank statement showing purchases made or copies of receipts
- for the purchase of food, vouchers or similar.
- All funds should be managed and spent as outlined in the application form.
- Receipts and bank statements should be kept for audit and finance purposes for 6 years. We will
- audit a sample of applications to confirm expenditure of funds for audit purposes.
- Unless stated otherwise Cash for Kids grants should be used as soon as possible to help those in
- need.
- All unused grants should be returned to Cash for Kids within 6 months, to redistribute and support
- other children and young people.
- Funding is non-transferrable.
- We do not accept vouchers as a method of returning funds under any circumstances.